

2023-2024 COURSE SCHEDULING

Class of 2024



OLENTANGY SCHOOLSSM
Flourish Here.



GOALS FOR TODAY'S PRESENTATION

- Explain this year's course scheduling process
- Provide tips for the "Schedule Request Sheet"
- Provide contact information for assistance



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GRADUATION REQUIREMENTS

22 CREDITS ARE NEEDED TO GRADUATE

- (4 credits) English
- (4 credits) Math
- (3 credits) Science
- (3 credits) Social Studies
- (1 credit) Fine Arts
- (.5 credits) Health
- (.5 credits) Physical Education
- (6 credits) Electives



THE SCHEDULING PROCESS

Course Scheduling Materials

- “Course Schedule Request Sheet” (provided at this meeting – extra copies available on the Liberty High School website)
- “Course Planning Guide” (available on the Liberty High School website)
- [Genially](#) - Interactive online Coursebook



SCHEDULE REQUEST SHEET

Course Offerings

- The Schedule Request Sheet lists required and elective courses.
- Courses should be chosen based upon your teachers' recommendations. Be sure to talk with your teachers about their recommendations for you!
- There are prerequisites for some classes - please refer to the complete course planning guide on the OLHS website for specifics.

computer/school official error.**

****It is imperative that the student and parent(s) discuss the scheduled selections carefully to ensure that the course requests best reflect:**

- a. The Core courses for which the student was recommended
- b. A firm commitment to complete summer assignments for all AP courses
- c. A realistic view of how motivated and diligent the student will be in completing academic work next year
- d. The extracurricular activities, jobs, and other time commitments outside of school

****Please reference the COMPLETE Course Planning Guide online on the Liberty High School website****

GRADUATION/COLLEGE ADMISSION REQUIREMENTS:

- English and Government courses are **REQUIRED** courses for senior students. A fourth Science class is **STRONGLY** suggested and you must have 4 credits of Math in order to graduate.
- **Please talk with your eleventh grade teachers about their recommendations for which course in each subject is best for you.** Teachers' recommendations are posted online. These recommendations should be discussed again with you during your scheduling appointment.

ENGLISH (4 credits req. for grad.):	MATH (4 credits req. for grad.):	SCIENCE (4 credits req. for grad.):
05420 English 12	11310 Algebra II	13310 Chemistry
05410 C.P. English 12	11315 Honors Algebra II	13315 Honors Chemistry
05520 AP English Composition	11310H Algebra II DB	13410 Physics
	11320 Intro to Algebra II	13413 Conceptual Physics
	11410 Algebra III	13510H AP Biology (2 per)
	11420 Pre-Calculus	13510C AP Bio/ AP Chem (3 per)
	11425 Honors Pre-Calculus	13520H AP Chemistry (2 per)
	11430 Discrete Math	13520C AP Chem/ AP Phys (3 per)
	11450 Calculus	13530H AP Physics (2 per)
	11510 AP Calculus AB	13530C AP Phys AP Bio (3 per)
	11520 AP Calculus BC	13810 Anatomy & Physiology
	11530 AP Statistics	13820 CP Earth and Space
		13540 AP Environmental (2 per)

Electives still need: _____ P.E. _____ Speech _____ Health _____ Fine/ Applied Art _____

Personal Finance and Post Secondary Planning (PPSP)

ELECTIVES:
In addition to the required courses above, you will need to choose four or more elective courses from the list on the back of this sheet. Remember that colleges recommend 3 years of a world language.



THE SCHEDULING PROCESS

STEP 1: Initial Student Requests

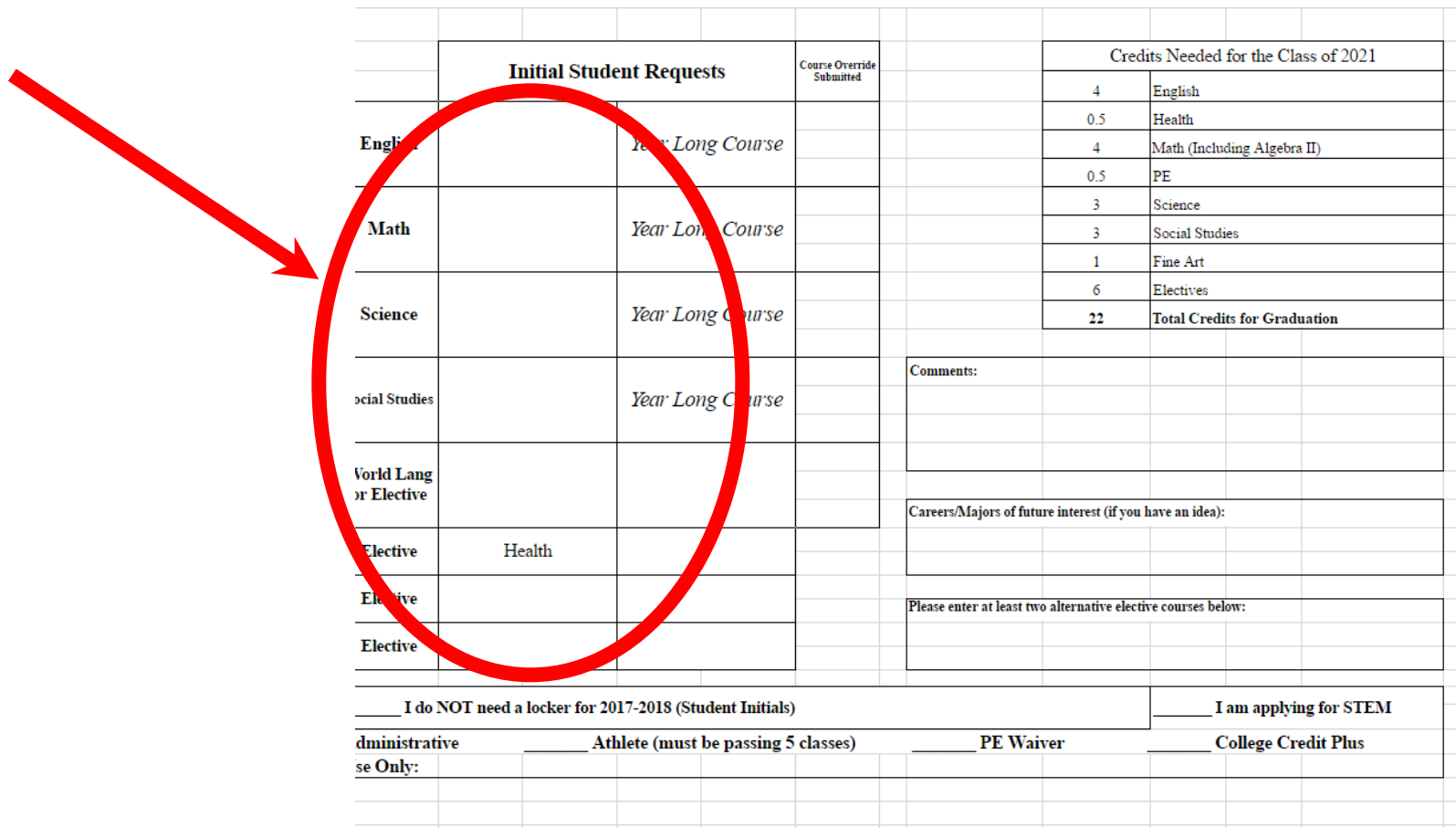
- Read through the handout from today's presentation
- Look through the complete Course Planning Guide and check out Genially videos
- Talk with your family about your options
- Make initial course requests on the course request sheet



THE SCHEDULING PROCESS

Fill in Core Courses & Elective Courses

- Must be enrolled in at least five courses each semester!



Initial Student Requests			Course Override Submitted
English		Year Long Course	
Math		Year Long Course	
Science		Year Long Course	
Social Studies		Year Long Course	
World Language or Elective			
Elective	Health		
Elective			
Elective			

Credits Needed for the Class of 2021	
4	English
0.5	Health
4	Math (Including Algebra II)
0.5	PE
3	Science
3	Social Studies
1	Fine Art
6	Electives
22	Total Credits for Graduation

Comments:

Careers/Majors of future interest (if you have an idea):

Please enter at least two alternative elective courses below:

I do NOT need a locker for 2017-2018 (Student Initials) _____ I am applying for STEM _____

Administrative _____ Athlete (must be passing 5 classes) _____ PE Waiver _____ College Credit Plus _____

Use Only:



THE SCHEDULING PROCESS

Please fill in at least two alternate electives that you are interested in.

Initial Student Requests			Course Override Submitted	Credits Needed for the Class of 2021	
English		<i>Year Long Course</i>		4	English
				0.5	Health
				4	Math (Including Algebra II)
				0.5	PE
Math		<i>Year Long Course</i>		3	Science
				3	Social Studies
				1	Fine Art
				6	Electives
Science		<i>Year Long Course</i>		22	Total Credits for Graduation
Social Studies		<i>Year Long Course</i>		Comments:	
World Lang or Elective				Career/College Interest (if you have an idea):	
Elective	Health			Please enter at least two alternative elective courses below:	
Elective					
Elective					
I do NOT need a locker for 2017-2018 (Student Initials)				I am applying for STEM	
Administrative	Athlete (must be passing 5 classes)			College Credit	
Use Only:					



SCHEDULE REQUEST SHEET

When filling in the chart, remember these points:

- You should NOT leave a spot for lunch – it will be scheduled automatically
- Add Study Hall in the blank(s) if you want study hall
- Consider Art, Business, Family & Consumer Science, Industrial Tech., Performing Arts, and World Language classes as possible electives.
- If you request Early Release/Late Arrival, you must bring a signed permission form to your scheduling meeting.



SCHEDULE REQUEST SHEET

IMPORTANT:

- Colleges want to see a rigorous, challenging curriculum that continues throughout your high school career!
- Athletes must be passing a minimum of 5 classes per quarter in order to be eligible to participate in athletics.
 - PE/Conditioning and/or AP Science Labs cannot count as one of the five classes.
 - Recommended that Student-Athletes enroll in six courses



SCHEDULE REQUEST SHEET

Olentangy Liberty High School Class of 2024 Student Course Request Sheet (HYATTS)

Name: Patty Patriot

ID Number: 123456

Student Email/Cell: ppatriot@gmail.com

	Initial Student Requests		Course Override Submitted (Counselor Use)
English	<u>CP English</u>	<u>Year Long Course</u>	
Math	<u>Algebra I</u>	<u>Year Long Course</u>	
Science	<u>Physical Science</u>	<u>Year Long Course</u>	
Social Studies	<u>World History</u>	<u>Year Long Course</u>	
Elective(s)	<u>Spanish I</u>	<u>→</u>	
Elective(s)	<u>Health</u>	<u>Art I</u>	
Elective(s)	<u>Stagecraft</u>	<u>Business Foundations</u>	
Elective(s)	<u>Study Hall</u>	<u>Study Hall</u>	

By signing below I am acknowledging that my son/daughter is requesting the listed courses for the 2020-2021 school year, that we have read the course description for each of these courses, and they are eligible to be registered in these courses. I also understand that these are only requests for these courses and that enrollment into these courses is not guaranteed.

Parent Signature Renee Patton

I do NOT need a locker for 2020-2021 (Student Initials)

I am applying for STEM

Administrative

Athlete (must be passing 5 classes not including PE)

PE Waiver

College Credit Plus

Use Only:

Credits Needed for the Class of 2024

4	English
0.5	Health
4	Math (Including Algebra II)
0.5	PE
3	Science
3	Social Studies (World History, US History, Econ/Gov)
1	Fine Art
6	Electives
22	Total Credits for Graduation

Please enter at least two alternative elective courses below:

1. Ceramics I

2. Speech

3. CAD I

4. music Appreciation

Careers/Majors of future interest (if you have an idea):

Not sure 😊

Comments:

11

THE SCHEDULING PROCESS

STEP 2: Teacher Recommendations

- In the next few weeks, your teachers will complete recommendations about which classes you should take next year in English, Math, Social Studies, Science and World Languages.
- Bring your course request sheet to your core teachers (English, Math, Science, Social Studies, and World Language) to discuss course recommendations for you.



THE SCHEDULING PROCESS

STEP 3: Parent/Guardian Conversation

- Take home your course request handout and have an additional scheduling conversation with your parents/guardians. Then together, fill in your Final Student Request.

STEP 4: Entering Course Requests in PowerSchool

- Use course request sheets to enter requests online in PowerSchool
- In core classes and World Language, teachers recommended students for the highest level at which they feel a student will be successful for next year. You cannot select a course that is above the level your teacher has recommended, but you may select a course below the level they recommend.
- **JUNIORS:** The last day to enter course requests in PowerSchool is January 30th



ENTERING COURSE REQUESTS ONLINE

1. Sign into PowerSchool through myOLSD, and click the “Class Registration” icon on the left.

The screenshot shows the PowerSchool website interface. The browser address bar displays the URL <https://ps7-olen.treca.org/guardian/home.html>. The page header includes the PowerSchool logo and a welcome message. The left navigation menu contains several icons, with the "Class Registration" icon circled in red. A red arrow points from the text "click the 'Class Registration' icon on the left" to this icon. The main content area shows the "Grades and Attendance" section, which includes a table titled "Attendance By Class". The table has columns for "Exp", "Last Week", "This Week", "Course", "Q1", "Q2", "E1", "S1", "Absences", and "Tardies". The table lists various courses and their respective teachers and room numbers. A large blue rectangular area is overlaid on the right side of the table, obscuring the "Q1", "Q2", "E1", and "S1" columns.

Exp	Last Week					This Week					Course	Q1	Q2	E1	S1	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F							
1(A-E)											Honors College Prep English 10 Fisk, Lauren Gray - Rm: 2405					0	0
2(A-E)											Spanish III Williams, Mia Angela - Rm: 1431					0	0
3(A-E)											Positive Leadership Wood, Patrick - Rm: 1260					0	0
4-5(A-E)											Study Hall-Sem 2 Walker, Gary - Rm: 1259					0	0
6-7(A-E)											Bible as Literature Hunter, Natalie Annette - Rm: 2419					0	0
8-9(A-E)											U.S. History 1877-Present Solis, Mark - Rm: 2204					0	0
10(A-E)											Lunch-Sem 2 Staff_Zzz, Staff_Zzz - Rm: CAFE					0	0
11(A-E)											Geometry Hesse, Tom Ried - Rm: 1517					0	0



ENTERING COURSE REQUESTS ONLINE

2. Click the pencil for each course group and select all courses you wish to request for the upcoming school year.

The screenshot shows the PowerSchool Class Registration system interface. The browser address bar displays the URL: <https://ps7-olen.treca.org/guardian/requestform.html>. The page title is "Welcome to the Olentangy High School Class Registration System for 2016-2017". The left sidebar contains navigation links: Grades and Attendance, Grade History, Email Notification, Class Registration (highlighted), My Schedule, School Information, Report Card, and Transportation. The main content area lists course groups with their respective requirements and a "Click the edit button to request a course" link. The course groups are: English, Social Studies, Math, Science, and World Language. Each group has a pencil icon and a checkmark icon. Red arrows point from the instruction text to these icons.

Course Group	Requirements	Edit Button (Pencil)	Checkmark
English	You must choose ONE option from this list. 4 credits are required for graduation.	Click the edit button to request a course	Yes
Social Studies	At least one elective social studies class should be chosen. If a student is requesting AP Economics, you must select both AP Micro and AP Macro. 3.0 credits are required for graduation.	Click the edit button to request a course	Yes
Math	It is recommended that any college-bound student take 4 credits of math. 3 credits are required for graduation.	Click the edit button to request a course	Yes
Science	It is recommended that any college-bound student take 4 credits of science. 3 credits are required for graduation.	Click the edit button to request a course	Yes
World Language	Colleges recommend that students take at least 2 years of a language. 3 years of one language or 2 years of two languages is one of the criteria for an	Click the edit button to request a course	Yes



ENTERING COURSE REQUESTS ONLINE

In each course group, check the box for the course you wish to request. The course you are recommended for by your current teacher should be at the top of each group. If you do not see a recommendation identified, the teacher in that discipline has not made a recommendation. You may choose any class you wish as long as you meet the required pre-requisites for the given course. Once you select the course click “Okay.”

English

You must choose ONE option from this list. 4 credits are required for graduation.

	Course Name	Number	Credit	Prerequisite Note	Alerts
<input checked="" type="checkbox"/>	College Prep English 11	05310	1		Recommended Lauren Fisk
<input type="checkbox"/>	AP English (Language & Composition)	05520	1	Teacher recommendation required	
<input type="checkbox"/>	AP English (Literature & Composition)	05510	1	Teacher recommendation required	
<input type="checkbox"/>	College Prep English 11	05310W	1	Online or Hybrid Course	
<input type="checkbox"/>	College Prep English 11	05310I	1		

<< first < prev 1 next > last >>

✓ You may select up to 1 course. You have selected 0 courses.

Cancel Okay

In your core classes and World Language class, teachers have recommended you for the highest level at which they feel you will be successful for next year. You cannot select a course that is above the level your teacher has recommended, but you may select a course below the level they recommend.



ENTERING COURSE REQUESTS ONLINE

After you have made all of your requests for each course group, click “Submit” to save your requests.



The screenshot shows a web form for entering course requests. It has a light blue header and several rows for different course groups. Each row has a title, a description, and a status icon. A red arrow points from the top right towards a blue 'Submit' button at the bottom right, which is circled in red.

Course Group	Description	Status
Late Arrival/Early Release - Semester 1	Click the edit button to request a course	✓
Late Arrival/Early Release - Semester 2	Click the edit button to request a course	✓
Lunch - Semester 2	Lunch-Sem 2 99202 - 0 credits	✓
Lunch - Semester 1	Lunch-Sem 1 99201 - 0 credits	✓

Requires at least 0 credit hours.
Requesting 0 credit hours.

Submit



The screenshot shows the PowerSchool interface. The top navigation bar includes links for Grades and Attendance, Grade History, Class Registration, My Schedule, School Information, Report Card, and Transportation. The main content area displays the '2016-2017 Course Requests' table. The table has columns for Crs Num, Course, Type, Cr Hrs, and Prerequisite Notes. The total credit hours requested is 7.00.

Crs Num	Course	Type	Cr Hrs	Prerequisite Notes
1. 05310	College Prep English 11	Required	1.00	
2. 11310	Algebra II	Required	1.00	
3. 99201	Lunch-Sem 1	Required	0.00	
4. 99202	Lunch-Sem 2	Required	0.00	
5. 03930	Marketing Applications	Elective	1.00	
6. 06340	Spanish IV	Elective	1.00	
7. 13310	Chemistry	Elective	1.00	
8. 13810	Anatomy & Physiology	Elective	1.00	
9. 15540H	AP Economics Host	Elective	1.00	
10. 99011	Study Hall-Sem 1	Elective	0.00	
11. 99012	Study Hall-Sem 2	Elective	0.00	
Total Credit Hours Requested			7.00	



THE SCHEDULING PROCESS

STEP 5: The Scheduling Conference

- Every student will meet with a school counselor for a brief, individual, scheduling conference.
- Students must bring their COMPLETED “Student Request Sheet” and have entered their course requests into PowerSchool.

STEP 6: Course Request Verification

- All schedule corrections, changes, and adjustments **MUST** be completed by *March 3, 2023!*



ADDITIONAL SCHEDULING INFORMATION

Early Release/Late Arrival

- Plan for this period on your request sheet
- Pick-up the parent permission paperwork, which can be found in Student Services, the Schoology Counselor Corner site or on the Liberty school website
- Bring SIGNED parent permission paperwork to your scheduling meeting with your counselor



OTHER EDUCATIONAL OPTIONS

Performing Arts Auditions

- What if I want to take a course that requires an audition (like choir, band, or orchestra)?
 - Place the course on the Schedule Request sheet
 - Talk with the specific teacher about when the auditions will take place.

Aerospace and Leadership Elective Courses

- Offered by Delaware County Air Force Junior ROTC at Delaware Hayes
- Two year-long class periods

Contact: Matthew O'Brien obrienma1@delawarecityschools.net



OTHER EDUCATIONAL OPTIONS

Online PE

- Offered during the School Year or in the summer
- Place this request in the “Comments” section

PE Waiver

- Successful completion of two seasons of school athletics, marching band, cheerleading, show choir, or two years of ROTC

Credit Flex

- Applications available online. Student takes ownership to learn course content on his/her own by creating plan to demonstrate the student's attainment of the required knowledge, then course credit is given.
- Applications must be submitted by May 1st.



OTHER EDUCATIONAL OPTIONS

Mentorship

- Prepare to enter the workforce
- Job shadowing experience for at least 5 hours a week
- Semester long course; two periods



Teacher Academy

- Explore being an educator and gain student teaching experience
- Year long course; three periods
- January 10th - informational session during all lunch periods in Student Services



Online applications for these programs can be found on Liberty's website. Deadline for ALL Applications: January 23rd



COLLEGE CREDIT PLUS

- The opportunity to take a class to earn high school credit and guaranteed college credit that would transfer to any public college/university in Ohio.
- Transportation is on your own (travel time built into schedule)
- March 31st deadline - intent to participate
- Any college coursework is weighted coursework (5.0 scale) like AP classes. Any grade earned will be reflected on your high school transcript.
- You will earn 1 high school credit for any college class that is 3 credits or more. This meets athletic eligibility requirements.
- If you fail a CCP course, then you will be required to pay for it.
- Please check with your school counselor for eligibility requirements.



THINK ABOUT THE FOLLOWING

- Realize that signing up for Honors & AP courses is a firm, year long commitment on your part!
- Be realistic about how motivated and diligent you will be about completing the academic demands of this schedule for next year.
- Think about how much time you spend in extra curricular activities, jobs, and other things outside of school which take away from studying.



LIBERTY HIGH SCHOOL COUNSELORS

- Last names (A through Da) – Mr. Zach Miller
- Last names (Db through H) – Mrs. Jill McGrew
- Last names (I through Mn) – Mrs. Jenna Purlee
- Last names (Mo through Sc) – Mrs. Brittany Vallier
- Last names (Sd through Z) – Mrs. Bobbie Sisko



Scheduling Meetings

Students meet with a counselor to schedule their course requests

- January 30th: Last day for Juniors to enter online course requests in PowerSchool
- January 31st – February 2nd: English class
- February 3rd – 10th: CCP English and Make-up Scheduling
- March 3rd – Last day to make schedule request challenges

